

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
July 18, 2022 - 7:00 P.M.

The meeting was called to order by Clerk Wishard at 7:01 p.m. Declaration of Quorum – Members present: Dudley Wishard, Vanessa Gustafson, Jill Nelson, Scott Abel, Corey Petterson, and Randy Bodensteiner. Absent: Vern Wittenberg. Also present: Principal Tharaldson, Superintendent Ryan Grow, and Tom Watson of Watson Consulting (via Google Meet); staff and community members

3 **Community Comments** – No comments were made.

4 **Approval of Agenda** – MMS Petterson/Bodensteiner to approve agenda as presented. MCU.

5 **Approval of Minutes from Previous Meeting** – MMS Bodensteiner/Gustafson to approve minutes as presented. MCU.

5.1 6/20/22 – Regular Meeting

5.2 6/22/22 – Emergency Meeting

6 **Informational Items**

6.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: **A) Direct Admissions Minnesota** – Our school was accepted to participate in the Direct Admissions Pilot Program through the MN Department of Education, for the 2022-2023 school year. The program specifics were reviewed. **B) New Teacher In-Service** – This will be held on Wednesday, August 24th. We currently expect 6 new teachers to participate. **C) Fall Sports Information** – The fall sport athlete parent meeting will be held on Tuesday, August 9th at 6:00 p.m. Fall sports practice will being on Monday, August 15th. **D) – Class Registration** – New student class registration will be held from 8:00 AM – 3:00 PM on Tuesday, August 23rd for all new 7th – 12th grade students, as well as any current 7th – 12th grade students wishing to make schedule changes before the start of the school year.

6.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** - A) **Current Teaching Openings** – Math Teacher & Industrial Teacher B) **Current Extra-Curricular Openings** – Head GBB Coach, Assistant GBB Coach, Head Cross Country Coach, Assistant Track & Field Coach, and One Act Play Director C) **Hiring of Melanie TeHennepe, ECFE** – She is recommended by the hiring committee. D) **Custodial Position Open** – There will be an open position at the end of July. E) **Election** – Board filing date is August 2nd thru August 16th.

2) Educational – A) **MSBA Phase II Training** – This will be held on July 20th and July 27th from 7-9 pm. This is presented in two parts in a virtual session. It is required by statute that all board members take this training. B) – **Direct Admissions Program** – This is a pilot program with MDE, and Clearbrook-Gonvick was accepted to participate. Program details were discussed. **3) Legislative** – A) **No Additional Information** – There are no updates or information coming out of the legislature to report on currently. **4) Financial** – A) **Elementary Snack Charges** – The cost of the snacks families purchase in the elementary will be \$.60 cents this school year. That is a \$.10 cent increase. B) **Finance Workshop** – I will be attending a series of finance workshops this month, and into August put on by Dr. Jensen at the NWSC. **5) Building/Grounds** – A) **Furniture** – The new chairs for the high school have been placed in rooms. The retrofit of the desktops is complete and those are in rooms where they were needed as well. B) **Concrete Projects** – We have received bids for some concrete projects around the building and grounds. One area is concreting the new addition, replacing a couple sections of sidewalk near the playground, and pouring a cement apron on both sides of the walking trail. We received two bids for this work; one from Paul Nelson & the other from Pond Construction and Trucking. Another area for concrete work is removing and replacing concrete at the north entrances of the kitchen and high school doors, and the sidewalk that runs parallel to the parking lot joining those two entrances. The only bid we received for this project was from Pond Construction & Trucking. C) **GVTEL Grant** – A grant was applied for and received from GVTEL for the shot clocks.

6.3 **Committee Report** –

6.3.1 – Transportation – An update was given by Tom Watson & members of the Transportation Committee

6.3.2 – Negotiations – An update was given by board member Gustafson. A meeting is scheduled with MSEA on July 27th.

7 **Consent Calendar** – MMS Gustafson/Nelson to approve Consent Calendar as presented. MCU.

7.1 **Approval of Bills Presented** – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

70536-70555/Wires

Payroll Checks

None – All Payroll was Direct Deposit

June Clean Up Bills

Voucher Numbers: 64298-64308/64313/64364

Check Numbers: 70556-70586

July Bills

Voucher Numbers: 64365-64429

Check Numbers: 70587-70619

Total Payroll/Expense Checks Approved: \$823,051.38

7.2 **Approval of Electronic Transfers and Other Banking Transactions**

7.3 **Approval of Treasurer’s Report**

7.4 **Accept/Approve Donations**

7.5 **Student Activity Report**

8 **Old Business** –

8.1 None

New Business –

Due to a power shortage in the cities, connection with consultant Tom Watson was lost. MMS Abel/Nelson to start at item 9.3 and return to 9.1 and 9.2 later, so that Tom Watson has time to rejoin the meeting.

- 9.1 **Recommend a Motion to Terminate the Student Transportation Services Agreement with Stein’s Bussing, LLC –** MMS Petterson/Bodensteiner to accept voice message from Gerry Stein, Stein’s Bussing, LLC, that effective as of 6/23/22, it will no longer provide bussing services for the Clearbrook-Gonvick School, and not agree to the contract approved by the School Board on 6/20/22. MCU.
- 9.2 **Recommend a Motion to Award the Student Transportation Services Agreement with Stein’s Bussing, LLC, Kelly Wendorff –** MMS Gustafson/Nelson to award the Student Transportation Services Agreement with Stein’s Bus Service, LLC (Kelly Wendorff, owner) for a student transportation services contract for up to five (5) contract years commencing on July 18, 2022, and ending on June 30, 2027, consistent with Minnesota Statutes 2022, Section 123B.52, Subds. 1 and 3, along with the following findings:
 1) Steins Bus is a responsible service provider, consistent with the applicable state law
 2) Steins Bus provided the District with the only cost quotation(s) with reasonable terms in response to the Districts Specification; and
 3) All bus services will continue to be provided consistent with District policies and past practices for distances for student eligibility, distance to bus stops, and bus ride length.
- 9.3 **Approval of the 2022-2023 Cafeteria Prices –** MMS Petterson/Gustafson to approve. MCU.
- 9.4 **Approve the 2022-2023 Milk Bid –** MMS Gustafson/Petterson to award bid to Prairie Dairy. MCU.
- 9.5 **Approve the Primary Food Vendor –** MMS Abel/Bodensteiner to award bid to US Foods. MCU.
- 9.6 **Consider Approving an FMLA Leave Request for Elsie Pond –** MMS Petterson/Bodensteiner to approve a medical leave of absence under FMLA for Elsie Pond, beginning June 13, 2022 through July 1, 2022. Thirty-two (32) hours of said leave will be unpaid. Roll Call Vote: Bodensteiner – Yes, Wishard – Yes, Petterson – Yes, Gustafson – Yes, Abel – Yes, Nelson – Yes. MCU.
- 9.7 **Consider Hiring Melanie TeHennepe as an ECFE Paraprofessional –** MMS Gustafson/Abel to approve hire, at step 1 of MSEA contract. MCU.
- 9.8 **Consider Approving the 2022-2023 Resolution for Membership in MSHSL –** MMS Gustafson/Petterson to approve. MCU.
- 9.9 **Review and Approve the Long Term Facilities Maintenance (LTFM) Plan –** After review of the FY 24 10-year LTFM Expenditure Plan Application and the 10-year LTFM Revenue Projection spreadsheet, MMS Petterson/Bodensteiner to approve said plan. MCU.
- 9.10 **Consider Awarding Concrete bids to Pond Construction & Trucking –** MMS Nelson/Petterson to award bids. MCU.
- 9.11 **Consider Accepting the Resignation of Custodian, Patrick Zittel –** MMS Petterson/Gustafson to accept resignation. MCU.
 Superintendent Grow, and Clerk Wishard, thanked Patrick for his service.

10 **Community Questions to the Board of Education**

- 1) MSHSL – What is the fee? Supt Grow responded.
- 2) Cafeteria Prices – Will send copy to paper
- 3) Transportation Contract – Will it be available to view for the public.

11 **Action Items for August**

- 11.1 Transportation Committee – Explore bussing options for extra-curricular & co-curricular.
- 11.2 Negotiations
- 11.3 Interviews for open positions

12 **Future Meetings**

- 12.1 Regular School Board Meeting on Monday, August 15, 2022, at 7:00 p.m.

13. **Adjournment –** MMS Nelson/Bodensteiner to adjourn at 8:38 p.m. MCU